



ALCOSE Credit Union  
 3001 Jacks Run Rd, Suite 101  
 White Oak, PA 15131  
 P: 412-673-2450 F: 412-673-2483  
[www.alcosecu.com](http://www.alcosecu.com)

### Account Close Form

Name: \_\_\_\_\_ Account #: \_\_\_\_\_

**PLEASE NOTE: If you have a Payroll Deduction or an Electronic Funds Transfer set up through ALCOSE Credit Union, those must be stopped before any account may be closed.** If you need to stop either of these, please contact us to receive the necessary form either in person, at one of our offices, by mail, or by fax.

#### Account Types

<input type="checkbox"/> Savings Account	<input type="checkbox"/> Christmas Club
<input type="checkbox"/> Sub Savings Account	<input type="checkbox"/> Vacation Club
<input type="checkbox"/> Checking Account	<input type="checkbox"/> VISA Credit Card

As of today, I certify that:

- All unused checks have been destroyed or returned to the Credit Union for destruction.
- All Electronic debits and credits for this account have been stopped (*Direct deposit [must be stopped through your employer], Payroll Deductions, Automatic Bill Pay, Electronic Funds Transfer, etc.*)
- All Checks written have cleared from the Checking account.
- All debit card or credit card purchases or returns have cleared.
- Any debit and/or credit cards associated with this account destroyed or returned to the Credit Union for destruction
- I will pick up a check for the remaining funds in the account listed.
- Please mail any remaining funds to the address on file at The Credit Union.
- Transfer the funds into my shares/share draft account with Alcose

\_\_\_\_\_  
**Signature** (Electronic Signatures will not be accepted)

\_\_\_\_\_  
**Date**